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**Federal Aid Authorization Form  
To Pay Prior Term and Non-educational Charges**

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By completing this form, you are informing MTSU which charges can be paid with federal financial aid for **future** semesters. Financial aid can automatically pay current tuition, fees, and dorm room charges. Federal regulations require you to provide written authorization if you want financial aid to pay up to \$200 in *prior* term balances or *non-educational* charges (e.g., parking tickets, telephone charges, etc.). You may never have these charges while enrolled at MTSU. However, in case you do, MTSU will have your authorization form on file.

Please mark one of the following options, sign, and return the form to the Financial Aid Office.

- If you want MTSU to use your financial aid to pay all charges (i.e., current educational, non-educational, and prior term balances up to \$200), mark the following box.

**I voluntarily authorize MTSU to credit all federal aid to my student account to pay current educational and non-educational charges as well as prior term balances. I understand this authorization will remain valid while enrolled at MTSU, and I may cancel this authorization, in writing, at any time.**

- If you do not want to use your financial aid funds and would rather pay out-of-pocket for non-educational charges and prior year balances, mark the following box.

**I do not authorize MTSU to credit federal aid to pay non-educational charges as well as prior term balances. I understand I will pay for these charges myself before receiving any refunds.**

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Name (please print)

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MTSU ID

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Signature

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Date

For Office Use Only

Processed by: \_\_\_\_\_

Date: \_\_\_\_\_